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ENGLISH



satisfying CERN's need for a jolly good read

## MINUTES OF THE ANNUAL GENERAL MEETING

CERN English Book Club

Friday, 12 December 2008 at 17h00

Club room library at GERN

### PRESENT

Mark JONES, Adam PARK, Morna ROBILLARD, John PYM, Eva HANSEN

### APOLLIGIES

Walter WUENSCH

### 1/ Election of the Chairman of the Meeting

Mark Jones was elected Chairman of the meeting and accepted.

5 members were present and the Chairman declared the quota constituted in order to hold the meeting.

### 2/ Committee's report on 2008 Activities

-Club room, Shelves, Locks (Mark)

Mark reported that there had not been much activity this year on arranging the club room but shelves had been put up to accommodate the increasing number of books.

Enquiries with CERN services about changing the lock system in the barrack had not produced further progress on the subject. A new supply of electronic card locks is expected soon.

There was discussion about changing the lock code to the outside door and the lock on the library door so as to get rid of keys and key deposit management. The club has virtually no spare keys to propose to new members and former members do not return their keys.



Consequently, a first decision was made to call upon all past members to return their key to get the reimbursement of their deposit (CHF25) and provide the club with some spare keys in the immediate future for new members arriving. This would take the form of an amnesty during 3 months (January to March 2009) for action. After this time no reimbursements would be considered whatsoever.

Secondly, it has since been proposed to call upon all members to consider donating their key deposit to allow the club to buy a new, electronic lock with code which can be changed each year at subscription time. This would allow the club to be independent about code change for entry to the library.

Thirdly, action would be taken to contact the Visual Arts club in order to change the code of the outside door.

It was decided to take the above action in order to reduce the disappearance of new books which did not return to the club in spite of requests by email to all paid up members in 2008.

Adam will make the necessary announcements in the club section of the next bulletin in 2009.

#### -Book Selection (John)

John reported that there was an active and well-informed committee which met three times during 2008 and ordered some 60 new books for the library. The last order has just arrived and would be shelved by 17 December.

#### -Publicity (Adam)

Adam reported that announcements had been made in the bulletin and on student notice boards during the summer in order to stimulate the membership drive. This had paid off in 2007 as can be seen in the Treasurer's report and a further 14 new members had signed up in 2008. A new sign was needed on the library door, Adam will print out a sign and have it laminated.

#### -Database, secondhand books (Adam)

Database registration had not progressed with the CERN library since there was no co-ordination but suggestions were made on setting up a computer in the club house for e-consultation of the book collection and the club website. Second-hand books were still being donated but in a more reasonable manner and some were incorporated into the library. A regular reminder about not dumping old books was a good deterrent and it seemed have effect. A large number of Italian books that had been left were donated to the



Italian Language section of the Ferney-Voltaire school where books in English were welcome. A link to such places will be put on the website by Adam so that members are aware.

### 3/ Treasurer's Report (Morna)

See the 2007 Report attached to the minutes

#### -Membership

Morna reported increase to membership in 2007 and continued trend in 2008 as well as renewed interest from summer students and short-term stay people to join the club.

Morna reminded the committee that she would like to step down and hand-over the Treasurer's job in view of retirement in a few years time. It was decided to actively start a search for possible interested candidates among active CERN club members. Morna will draw up a list of the tasks involved.

#### -Auditors

Contact will be made with the auditor to see if he is willing to continue or if a replacement must be found.

Morna repeated the need for action concerning the key question and a preference to discontinue key deposits if possible.

### 4/ Nomination for renewal of committee members for 2009

The members of the committee present were asked to stand again for election and all accepted to do so.

Mark Jones - Chairman

Adam Park - Communications

Morna Robillard - Treasurer

John Pym - Book Selection

Ewa Slettenhaar volunteered to continue on the Selection committee.

Mark thanked everyone on behalf of the members for their willingness to continue working for the interests of the club.

### 5/ 2009 Activities

#### -Book selections

-number, amount to spend

It was decided that two selections per year was sufficient and the 2009 selections will take place in April and October. The funds available will be communicated later by the Treasurer.

#### -Book db

This should be revived and continue with gradual ISBN registration of the library books to get them online with the CERN library for consultation.

-Locks, shelves

Action is ongoing for change of locks and wooden shelving to be installed

-Publicity

More publicity could be given to the Children's corner. Adam will look into this.

Mark and Adam will approach the Experiments' Secretariats to inform them about the club facilities for new arrivals coming to start experiments with LHC.

6/ New Books Comments Sheet

Ewa showed an example of a sheet she had drawn up. After discussion it was decided to make a similar sheet available to club members. It could be left near the new books shelf and be a voluntary gesture. A bon entendeur! John suggested modifying the sheet to ask for less information. It was decided to try it out for one year.

7/ Book sign-out system

It was decided not to bring back any register of book movements in spite of the disappearance of many new books this year. Instead, action will be taken with the lock and entry codes.

8/ Any Other Business

It was decided to issue one more reminder to pay subscriptions for 2008.

The meeting was closed.

Attachment to the minutes: Treasurer's Report 2007