

MINUTES OF THE ANNUAL GENERAL MEETING

CERN English Book Club

Friday, 22 November 2010 at 18h00
Club room library at CERN

1/ Election of the Chairman of the Meeting

Mark Jones was elected Chairman of the meeting.

2/ Adoption of the Agenda

The agenda was agreed. Six members were present. The quorum was reached.

3/ Committee's report on 2009/2010 Activities

-Club room: Shelves, Locks (Mark, Morna)

The shelving foreseen at the previous AGM was now in place. The New Book area has been expanded and the space for Children's' book area increased. More discussion around changing to a code lock took place. Mark reported that the Visual Arts Club next door had agreed to change the code of the outside door if necessary. See also item 6 below

-Book Selection & Suppliers (John)

John reported on new books acquired. He had made contact with a new supplier, OffTheShelf book shop, in Geneva. A first order had been tried out successfully and comparison of that order with WWS in UK had been made and prices were very competitive. WWS had also informed the club that free freight charges were to be cancelled on any future orders. It was agreed to continue with the new supplier for the next order. Morna was to keep WWS supplier in UK on hold with an eventual wind-up of contract in mind. The Treasurer would take up contact with OffTheShelf to obtain details about payment of orders made and no transfer charges nor freight charges were involved.

-Publicity (Adam)

Adam could not be present and Mark presented this item. It was agreed that the list of new books should be published each time in the Association's ECHO magazine or at least an announcement of the arrival of new books each time should be made.

It was also suggested that a link to the new book list be sent to any new members who joined up.

-Second-hand books (Mark)

Mark informed members that some book donations had been made and a few books selected for the club. All second-hand books that had been left in the Club were now being directed to:

English-speaking Cancer Assoc., Geneva

American Church Library (post-1995 books only)

EMS centre in Ferney-Voltaire (although not a big demand for English books)

A more reasonable state of affairs regarding second-hand books had evolved thanks to the announcements made on the subject to members.

4/ Treasurer's Report (Morna)

-Membership numbers and fees

Morna presented the 2009 financial report. The accounts were approved.

It was agreed to maintain subscriptions at CHF50 for Staff members and CHF30 for all other categories and to maintain the summer student rate of CHF10 with no key.

The lock change was to be actively pursued in order to suppress key deposits and cash management.

More publicity was needed to promote membership and increase numbers.

-Audits & Auditor

The new auditor, Ed Friesen, had kindly accepted to act as the Club auditor. He had audited the accounts.

Thanks were given to Ed for helping out the Club in this way and he agreed to continue as Auditor for 2011.

5/ Election of committee members for 2010/2011

There were no volunteers to take over the jobs of Chairman, Treasurer, Publicity Officer. Morna reminded the committee that as of December 2012 she could no longer act as Treasurer due to imminent retirement in 2013.

The committee was re-elected for 2010/2011:

Chairman: Mark Jones, Treasurer: Morna Robillard, Publicity Officer: Adam Park

And John Pym agreed to continue with Book Selection with the help of Eva Slettenhaar, Walter Wuensch and Jane Oldham. Ed Friesen would forward the email address of Jane to John.

6/ 2010 Activities

-Locks & Keys

Again the question of changing the lock system in order to avoid keys and paying key deposits which needed cash payments on return of the key was discussed. Mark informed members that a possible change of location of all the clubs was again "in the air" and promised to get more details from Rachel Bray on the subject. A possible change of code to the outside lock could be envisaged in collaboration with the Visual Arts club. Mark would report back after speaking with Locks & Keys Service at CERN.

-Publicity:

Membership drive

Mark proposed getting a spot for advertising via the glass cabinet outside Restaurant no. 1. It was decided that the club would take a stand at the next CERN Relay Race and if possible have a team running.

Website update & Interactive Screens

Mark would refer to Adam for further information as he was not able to be present at the meeting.

-Book selections: -number & provisional dates

John made some suggestions for the next book selection meeting. He aimed at having 3 sessions – March, June and Oct/Nov.

7/ AOB

Eva suggested that she write up a relevant publicity announcement regarding new books selected.

Mark reported that a new entrance to the barracks area was under construction. There was also a possibility that clubs would be directed away from the barracks area in the future.

Morna reminded the committee that she would retire in January 2013.

Morna Robillard
23 November 2010